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6 SEM TDC EDN M 3

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(May)

EDUCATION

(Major)

Course : 603

(Educational Management)

Full Marks : 80

Pass Marks : 32

Time : 3 hours

*The figures in the margin indicate full marks
for the questions*

1. (a) Write short answers to the following :

1×4=4

- (i) Mention one difference between management and administration.
- (ii) Which type of planning is called operational planning?
- (iii) Mention one quality of a good supervisor.
- (iv) In India, what kind of management we see in the field of education?

(b) Fill in the blanks of the following : $1 \times 4 = 4$

- (i) Educational management is involved with human resource, material resource and — resource.
- (ii) Long-term planning is called — planning.
- (iii) Teaching aids are broadly divided into — groups.
- (iv) Educational cost may be of two types, institutional cost and — cost.

2. Write short notes on the following : $4 \times 5 = 20$

- (a) Difference between centralized and decentralized management
- (b) Short-term planning
- (c) Academic calendar
- (d) Concept of educational supervision
- (e) Education as consumption

3. Write the meaning and characteristics of educational management. $3 + 7 = 10$

4. What are the problems of educational planning? What kinds of measures can be taken to solve these problems? Discuss.

5+5=10

5. What is school management? Discuss the role of management committee in the management of a school.

2+8=10

6. What are the main objectives of supervision? Discuss the scope of educational supervision.

4+7=11

Or

What is educational supervision? Discuss the functions of educational supervision.

2+9=11

7. Write the importance of educational finance. Discuss the principles of educational finance.

4+7=11.

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